

The Council for Economic Opportunities JOB LEADS List
February 10, 2020
(216) 651-5188
www.ceogc.org

The Council for Economic Opportunities compiles a list of jobs that are available in Greater Cleveland each week. The list below is arranged by industry. Each entry includes brief information about the position with a link to the job posting for more information and to apply.

CUSTOMER SERVICE

CUSTOMER SERVICE ASSOCIATE/TICKET AGENT - GREYHOUND - CLEVELAND

Quality being defined in terms of excellent customer service, cash handling, safety, on-time performance, ease of use, cleanliness of terminal and buses, and pleasant customer experience. Provides schedule, routing, transfer and current fare information to customers. Prepares accurate travel documents. Accepts payment for ticket transaction. Properly completes baggage check. Updates schedule monitors, information boards and/or uses PA system to convey current information to customers. Directs customers to appropriate areas of the terminal. Checks station area, baggage and express areas frequently for stray and/or lost and found items and processes promptly.

https://apply.firstgroupcareers.com/vacancy/customer-service-associate---ticket-agent-28187/28431/description/?_channelid=18

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CUSTOMER SERVICE REPRESENTATIVE - AAA EAST CENTRAL - INDEPENDENCE

We have over 15,000 employees in 21 states, committed to providing over 16 million members, with roadside assistance, travel, insurance, financial and automotive related services. Full Time: 40 hours/week. Shift: Swing Hours. \$14.00 + Shift differential pay for qualifying schedules. Paid Training: Class starts March 11th. Opportunity to qualify for a \$0.50 increase after 6 months of successful time in the position! Career advancement opportunities!

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https://careers.calif.aaa.com/job/10640653/customer-service-representative-independence-oh/?utm_medium=%2522mcloud%252Djobads%2522&utm_campaign=&utm_content=Customer%2520Service%2520Representative&utm_term=25578

**SAFETY AND PROTECTIVE SERVICES OFFICER (16 POSITIONS AVAILABLE)
GRADE: UNION 244 FT N - CLEVELAND PUBLIC LIBRARY**

Salary: \$19.41-\$19.41. Applicants must be able 8 hour shifts as scheduled (Monday-Sunday). This individual is responsible for ensuring that all Library staff and Patrons are working in a safe environment. As a Safety and Protective Services Officer, your job will be to protect and secure all individuals and patrons as well as library assets. You must have excellent communication and decision making skills in this position. High School Diploma and one year of Law Enforcement or Security Officer experience. Licenses/Certifications Required: Ohio Driver's License, First Aid Certification, Ohio Peace Officers Training Academy Certification, Firearms Certification (Required). Ability to demonstrate basic computer skills with MS Windows and MS Office.

To Apply: Please provide a Resume, Cover Letter, and Professional References, in Addition to Proof of OPOTA and First Aid Certifications. Recruiter: Althea Johnson/Melissa Greer
<https://ess.cpl.org/MSS/employmentopportunities/default.aspx>

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CUSTOMER SERVICE SUPERVISOR – JERGENS - CLEVELAND

Knows the capabilities to serve our customers, trains the customer service team, and serves as a resource to customer service representatives in resolving customer issues. Develops and maintains effective working relationships with customers while gaining an understanding of their businesses, organization, and needs. Hires, trains, directs, motivates, evaluates and rewards the customer service team to meet the company's customer service objectives.

<https://jergensinc.trackingtalent.com/opportunities/customer-service-supervisor>

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CUSTOMER SERVICE REPRESENTATIVE - SPLASH FINANCIAL - CLEVELAND

\$20.00 to \$22.00 an hour. The Customer Service team fields inbound customer inquiries, performs outbound calls and texts to loan re-fi applicants, and processes loan applications. In this role, you will make outbound contact to loan re-fi applicants who contact Splash and provide information on the application process. You will field inbound calls, chats, texts, and emails from them as well.

<https://www.indeed.com/jobs?q=customer%20service%20representative&l=Cleveland%2C%20OH&ts=1579194123359&pts=1579114307858&rq=1&rsIdx=0&fromage=last&newcount=38&vjk=fcf7cb4ec44637a7>

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CUSTOMER SUCCESS REPRESENTATIVE - ASMGI - CLEVELAND

Our customer success rep will focus on renewing sales and up-selling current customers. The emphasis of the role is keeping current customers happy and uncovering new ways to do business with them. The customer success rep focuses on mid-term and long-term plans for their accounts.

<https://www.asmgi.com/careers/?gnk=job&gni=8a78859e6f7dcd27016fa62659c77dc3&gns>

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LEAD RECOVERY SPECIALIST - CREDIT FIRST NATIONAL ASSOCIATION - CLEVELAND

Assists the Recovery Supervisor in training and development of new and established Recovery Specialists through one on one coaching, phone monitoring and audit trail reviews to improve individual performance. Handles escalated customer calls/questions/complaints. Contributes to achievement of departmental goals by providing collection support. Assists Supervisor in leading and communicating change through proper communication methods. Maintains and improves

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quality results by following standards and recommending improved policies and procedures.
Monday to Friday schedule with intermittent Saturdays

https://www.bebriidgestone.com/en_us/search-results?location=cleveland&business=120

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COLLECTIONS SPECIALIST - CREDIT FIRST NATIONAL ASSOCIATION - CLEVELAND

Pay Rate: \$14.00/hr plus up to \$1,200 monthly bonus eligibility; bilingual Spanish earns \$1.00 premium per hr. Training: Mandatory 4-week training. Handling inbound calls and automated outbound dialing calls. Working with customers to bring delinquent accounts to a current status. Processing customer payments by credit card, debit card or checking account. Initiating account corrections or adjustments when necessary. High School diploma or GED. Basic PC and typing skills.

https://www.bebriidgestone.com/en_us/search-results?location=cleveland&business=120

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CUSTOMER SERVICE REPRESENTATIVE - CREDIT FIRST NATIONAL ASSOCIATION - CLEVELAND

The primary responsibilities of this position are to support inbound customer/merchant calls and create the best experience possible while following the policies and procedures of the organization within a highly regulated environment. Handle inbound calls while meeting performance objectives. Support departmental projects or initiatives. Pay Rate: \$15.00 plus \$.75 shift differential. Handle inbound customer calls. High School Diploma. Proven track record of professionalism and openness to coaching and feedback. Working knowledge of Microsoft Office.

https://www.bebriidgestone.com/en_us/search-results?location=cleveland&business=120

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CUSTOMER CARE REPRESENTATIVE - EMBRACE PET INSURANCE - CLEVELAND

Embrace Pet Insurance is looking for Customer Care Representatives! The Contact Center is the nerve center of Embrace. You will assist Pet Parents in every stage of the customer journey, from beginning stages of researching pet insurance to helping make changes to existing policies and everything in between. Applicants must possess the following qualities: The ability to learn and retain large amounts of information and apply it logically to a variety of unpredictable situations. The desire to treat each Pet Parent as your personal responsibility and make sure they have a wonderful and memorable experience.

<https://www.indeed.com/jobs?q=customer%20service&l=Cleveland%2C%20OH&advn=6758051289299035&vjk=c537e2cfef188028>

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CALL CENTER AGENT - NATIONAL ENTERPRISE SYSTEMS - CLEVELAND

\$25,000 - \$35,000 a year. Communicate with consumers by phone on a daily basis. Assist consumers with resolving outstanding balance owed. Find creative solutions to secure repayment. Excellent customer service skills, strong listening skills. Effective written and verbal communication skills. General computer knowledge and typing skills. Reliable transportation.

https://www.simplyhired.com/job/90yAwQg20Kqm04ke8zGPGK-rVEuPxXchsmYOaR1pW90xJpMUu98QEQ?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dlk35to23d5j801

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OFFICE

EXPERIENCED OFFICE RECEPTIONIST - METRO TOYOTA - CLEVELAND

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Metro Toyota is Searching for an experienced Receptionist who will be responsible for a diverse range of administrative support needs. Incumbent must possess excellent communication skills, both verbal and written. Candidates should have high energy, a positive attitude, and the ability and desire to stay calm while working to resolve customer complaints or issues. Answers a high-volume of calls from a multi-line system. Computer literate (Including Microsoft Word and Excel). Salary: \$12.00 to \$14.00 /hour. High school or equivalent (Required).

https://www.indeed.com/viewjob?adid=335923143&cmp=Metro-Toyota&from=iaBackPress&jk=52a7db22b55e8632&pub=e4ea14867e765046&sjdu=QwrRXXKrqZ3CNX5W-O9jEvfWeEUhkAr3amPxUm5TO9U4ZJI7dh8RemWmQMgk7zvvNWIK86VPIV3a515g3Cnls mVmYUDoPvVUvfc2tJC07YmA&t=Experienced%20Office%20Receptionist&tk=1e0j6m5or3h1k804&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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RECEPTIONIST - ENTRY LEVEL - AVALON DOCUMENT SERVICES – CLEVELAND

The Receptionist places, receives and routes all calls through a computerized switchboard. Responds to requests from callers, relays messages and greets clients and other visitors. Operates the switchboard and intercom system to relay incoming and interoffice calls. Greets all visitors courteously; informs appropriate party of their arrival. Receives and signs for all incoming packages. Basic computer knowledge with proficiency in all Microsoft Office applications. 1-2 years of receptionist/secretarial experience in a law firm preferred. Minimum high school diploma, some college preferred.

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ceff2134-d261-42a1-a903-64e79154cec4&ccId=19000101_000001&jobId=339259&source=IN&lang=en_US

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ADMINISTRATIVE ASSISTANT - MCGOWAN AND COMPANY - FAIRVIEW PARK

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Full-time: \$25,000 - \$34,000 a year. Seeking an entry level Administrative Assistant to provide confidential, high level administrative and secretarial support to the CEO and to support branch offices in travel, purchasing, and other administrative functions. Must be computer proficient and have good interpersonal, verbal, writing and time management skills.

https://www.simplyhired.com/job/aFZBupO1nUgWsRqscIZ1yCXUyeQ-Dqsf6qCRgsui9ZQ2VS4Yg9fKpA?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dv8vghhj2fut801

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 ADMINISTRATIVE ASSISTANT - PIERRE'S ICE CREAM COMPANY - CLEVELAND

Pierre's Ice Cream Company is seeking an experienced, organized, self-directed Administrative Assistant to join its outstanding team. We offer a pleasant work environment, as well as a competitive salary and benefit package. Benefits include medical, dental, vision, short and long-term disability and a 401(k) plan with generous Company match. RESPONSIBILITIES: Provide general clerical and administrative support. Compile data and prepare routine reports for management.

<https://pierres.com/contact/careers/>

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ADMINISTRATIVE ASSISTANT - CATHOLIC DIOCESE OF CLEVELAND

Provides excellent professional, administrative, secretarial and clerical support to the Catholic Community Foundation. Plans, prioritizes, and organizes the diversified office support needs. Prepare correspondence, operate a variety of office technology hardware and software, file, and copying. Accurately completes data entry into complex integrated system and uses software to run reports, track donations, and facilitates other needs. Manage the high volume of phone calls, demonstrating tact, confidentiality, professionalism, and responsive and supportive follow-up.

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<https://www.dioceseofcleveland.org/offices/human-resources/employment-opportunities/administrative-assistant-for-the-catholic-community-foundation>

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DATA ENTRY SPECIALIST - REHLAT ONLINE SERVICES - BROOKLYN

Under direct supervision, accelerates the receipt and processing of client remittance data, preparation and processing of checks for clearing in line with standard bank operating procedures, and prepares information for clients and service partners according to specified procedures and instructions. Receives, sorts, prepares and processes remittances and invoice data. Opens mail and extracts paper invoices/payments; sorts and prepares batches for processing. Follows established corporate and department policies and procedures. Prior lock box, item processing, or equivalent experience. 10-key skills with PC/keyboard experience.

https://www.indeed.com/viewjob?alid=5cab97f76c18d076117dcbd6&from=ja%2CiaBackPress&jk=4016f4fa869dbf95&l=Cleveland%2C%20OH&q=training%20specialist&rgtk=1du3b9pv3nu0o801&tk=1du3b9pv3nu0o801&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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ADMINISTRATIVE ASSISTANT - FAMILY SOLUTIONS USA - BEDFORD

Responsible for day to day operations of the front-end for the administrative, business office operation. Responsible for the day to day safety and health related monitoring and activities in the building assigned in accordance with the FSOH Safety & Health Plan. Conducts monthly safety and health inspections; handles quarterly, semi-annual and annual drills. Assists the Billing Specialist. Assists with Medical Records. Protects the integrity of medical records. Reports problem areas immediately to the Program Director and QA&PI Director. A minimum of Associate Degree or High School Diploma and 3-years of experience related to the position. Strong computer skills as required by job description. Valid Ohio Driver's License.

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https://www.indeed.com/viewjob?adid=193434599&cmp=Family-Solutions-USA&from=iaBackPress&jk=8fa14c82a5d00d17&pub=e4ea14867e765046&sjdu=QwrRXKrqZ3CNX5W-O9jEvcD9A2--9riq-7sA7JLcQXPJQ06vzH2zhtCREOgeKB3-qNpZjqyXIMjINvrhucHGzcTbDNI-eCLiueVfpXLb8Y&t=Administrative%20Assistant&tk=1drbrq53i0bo3000&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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FINANCE

TELLER - FIREFIGHTERS COMMUNITY CREDIT UNION - CLEVELAND

To represent the credit union in a professional manner when greeting members and the general public on the phone and in person, insuring that they are directed to someone who can provide them with assistance. To assist members with their financial transactions. To provide prompt, accurate, courteous, friendly, timely and professional service to all members. Up to six months of similar or related experience. A high school education or GED. Able to operate 10-key calculator and computer keyboard by touch. Multi-line phone system operations.

https://www.indeed.com/viewjob?alid=573d2a92e4b0ca9c4d4840e0&from=ja%2CiaBackPress&jk=8b471aaa6df8e1db&l=cleveland%2C%20ohio&q=customer%20service%20retail&rgtk=1dvov5naoo32s801&tk=1dvov5naoo32s801&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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QUALITY CONTROL UNDERWRITER - CROSSCOUNTRY MORTGAGE - CLEVELAND

The Quality Control Underwriter is responsible for conducting daily pre-funding reexaminations of a percentage of internally active loan files which include the areas of credit report, appraisal, occupancy, red flags, underwriting and decision logic, underwriting conditions/stipulations and compliance. The Quality Control Underwriter works closely with the QC Manager to identify

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and remedy individual and group trends and assist in providing the individual Underwriter with individual loan level guidance and coaching as needed.

<https://crosscountrymortgage.com/about-us/careers/apply/>

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ACCOUNTS RECEIVABLE PAYABLE CLERK - GANLEY AUTO GROUP - BEDFORD

Ganley has an immediate opening for an Accounts Payable/Receivable clerk-EXPERIENCED ONLY. Job responsibilities include but not limited to: Posting purchase orders and invoices. Processing vendor payments. May also include bank deposits, cashier back-up, and other various accounting duties.

<https://ganleyautojobs.com/job/accounts-receivable-payable-clerk-ganley-bedford-imports/>

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BILLING SPECIALIST - SIEVERS SECURITY - CLEVELAND

\$18 an hour. The position supports our business/finance office by daily billing of service tickets resulting from the work of 14 field service technicians. At least 2yrs. of experience working in billing; we will consider an Associate's Degree in a related field, if you have experience in billing. Must have minimum 2 years work experience in a billing role. Proven working knowledge of Microsoft Office Suite, specifically Excel. Working knowledge of Microsoft Office, specifically Excel.

https://www.indeed.com/viewjob?adid=12022723&cmp=Sievers-Security&from=iaBackPress&jk=aa718bfe58af312f&pub=e4ea14867e765046&sjdu=QwrRXXKrqZ3CNX5W-O9jEvaUhGNHe2Onm_UnXUZLnbwpp0hSIz7uayRo6DinsJB_L_fA_z7k9LLiHMnpyTrpsDA&t=Billing%20Specialist&tk=1dpjavci8ni79805&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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HEALTH

HHAS, CNAS AND STNAS - ADDUS HOME HEALTH CARE - INDEPENDENCE

\$19,000 - \$24,000 a year. An Addus HHAs, CNAs and STNAs serves a vital function in support of seniors and people with disabilities living independently in their homes, but who need assistance with daily tasks. There is frequent person-to-person contact in this job, and a HHA, CNA and STNA becomes very important to their client. While physical activity is not constant, a HHA, CNA and STNA needs to be in good physical condition to perform the duties of the position. The need for HHA, CNA and STNA is great, so employment is steady and hours can be flexible to accommodate personal/family needs. A HHA, CNA and STNA is a great entry level position with opportunity for growth in one of the fastest growing industries in the United States.

https://www.simplyhired.com/job/aYjK7b8rCJU15J7tZRT_J2RyHaOCxU-OwPbBU9drojiyQiHp7I9O_A?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1e0i5srgbo45u801

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DENTAL SERVICES REPRESENTATIVE - METROHEALTH MEDICAL CENTER – CLEVELAND

Serves as a preliminary contact for dental practice patients. Gathers/analyzes patient demographic and payer data to achieve optimal reimbursement for The MetroHealth System. Ensures appropriate patient registration, scheduling, pre-certification, and authorization for services. Upholds the mission, vision, values, and customer service standards of The MetroHealth System. HS Diploma or passage of a high school equivalency exam. One year of work experience in a dental office. Education related to dental billing or patient registration from an accredited institution. Current certification as a Certified Healthcare Access Associate (CHAA).

https://metrohealthprod-lm01.cloud.infor.com:1444/lmg/hr/CandidateSelfService/lm?dataarea=lmg/hr&_frommenu=true&

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context.dataarea=lmghr&context.session.key.JobBoard=EXTERNAL&context.session.key.HROrganization=MHS

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PROGRAM SPECIALIST - NEW AVENUES TO INDEPENDENCE, INC – CLEVELAND

Experience with difficult or challenging people with disabilities. Experience in a nursing home setting, preferable STNA certification. Experience in leading a team, preferably in a group home setting. 18 yrs. of age or older. Valid OH Driver's license with four or less points on it. Auto insurance. High School diploma/GED. Salary: \$12.50 /hour.

<https://www.newavenues.net/careers>

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GREETER/CUSTOMER SERVICE - PARKMED INC - MIDDLEBURG HEIGHTS

Immediate Openings for Greeters at SouthWest General Health. Hours are 8pm-4:30am. Rate of pay is \$11.00/hour. 24 to 34 hours per week (part time). Greeting guests as they enter the hospital. Supplying name badges to hospital visitors. Directing and accompanying patients to different locations within the hospital. Basic computer skills.

To Apply: Contact ParkMed HR dept at (813)358-5994 Ext (8).

Call, Patrick, the hiring manager at (216)233-3487 (Reference Greeter)

See the hiring manager at SWGeneral at the valet stand located on 7215 Old Oak Blvd.

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JOB OPPORTUNITIES - KEMPER HOUSE - HIGHLAND HEIGHTS

Hiring for Resident Care Assistant, Nurse, Housekeeping and Laundry Aide, Team Member and Hospitality Aide. If you have a caring heart, a positive, active outlook on life, and a desire to care

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for others, but are tired of the same old, same old, then do yourself a favor and try Kemper House. We are a family owned and operated facility offering a one-of-a-kind approach to Alzheimer's and Dementia Care.

Apply online or give us a call at 440-461-0600. Or stop in at Kemper House, located at 407 Golfview Lane, Highland Heights, OH 44143. <https://www.kemperhouse.com/careers/>

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JOB OPPORTUNITIES - KEMPER HOUSE - STRONGSVILLE

Hiring for Laundry Aide, Resident Care Assistant, and Team Member. If you have a caring heart, a positive, active outlook on life, and a desire to care for others, but are tired of the same old, same old, then do yourself a favor and try Kemper House. We are a family owned and operated facility offering a one-of-a-kind approach to Alzheimer's and Dementia Care.

Apply online or in person at Kemper House, located at 10890 Prospect Rd., Strongsville, OH 44149. <https://www.kemperhouse.com/careers/>

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MEDICAL ASSISTANT/RECEPTIONIST - ASSOCIATES IN CARDIOLOGY, INC - CLEVELAND

\$13 - \$18 an hour. Medical receptionist to work in a cardiologist office. 2 years' experience and EPIC EMR experience a plus. Salary: \$13.00 to \$18.00 /hour.

https://www.indeed.com/viewjob?adid=238170883&cmp=Associates-In-Cardiology%2C-Inc.&from=iaBackPress&jk=395a22a635e5cd28&pub=e4ea14867e765046&sjud=QwrRXXKrqZ3CNX5W-O9jEvbIz9WNS0a2CaZUdGYDNxfEgYnS02PXU2BHcjYSCDppM8Z6zwo9MRjVeXypQms8dUmCeQ355p_ni4_4LuQn284&t=Medical%20Assistant%20Receptionist&tk=1dsakt12v3p77801&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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APPOINTMENT CENTER PATIENT SERVICE SPECIALIST - CLEVELAND CLINIC - SOLON

Provides customer service to patients, physicians and other callers in a closely monitored call center environment by, scheduling appointments, verifying insurance data and coordinating clinic wide resources to meet needs and facilitates access. Provides customer service to patients by coordinating services, directing callers to appropriate scheduling area and providing special instructions. Bachelor's degree. In lieu of a degree, three years of high touch customer experience. Three years high touch customer experience, or three years of Cleveland Clinic Epic experience or has completed CC Epic scheduling and registration and appointment center training. Must be able to type 25 WPM.

https://jobs.clevelandclinic.org/job-detail.html?923-appointment-center-patient-service-specialist&utm_source=indeed.com&utm_medium=organic&utm_content=923&utm_campaign=none&utm_term=appointmentcenterpatientservicespecialist

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MEDICAL ASSISTANT/RECEPTIONIST - ASSOCIATES IN CARDIOLOGY, INC. - CLEVELAND

\$13 - \$18 an hour. Medical receptionist to work in a cardiologist office. 2 years' experience and EPIC EMR experience a plus. 2 years' receptionist or medical receptionist or medical assistant preferred.

https://www.indeed.com/viewjob?adid=238170883&cmp=Associates-In-Cardiology%2C-Inc.&from=iaBackPress&jk=395a22a635e5cd28&pub=e4ea14867e765046&sjdu=QwrRXKrqZ3CNX5W-O9jEvbIz9WNS0a2CaZUdGYDNxfsEgYnS02PXU2BHcjYSCDppM8Z6zwo9MRjVeXypQms8dUmCeQ355p_ni4_4LuQn284&t=Medical%20Assistant%20Receptionist&tk=1dlfrvvtf3o68801&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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PATIENT ACCESS REPRESENTATIVE - UNIVERSITY HOSPITALS - CLEVELAND

Registers patients in a courteous and efficient manner. Obtains accurate and complete registration information to ensure prompt billing and reimbursement. Answers telephones in professional and courteous manner to ensure positive communication with providers, patients and customers. Schedules patient appointments at the time of check-out. Collect co-payments and outstanding balances at the time of service. Perform secretarial, general office duties and other tasks assigned to support daily operations.

<https://careers.uhhospitals.org/career-areas/>

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FOOD/HOSPITALITY/CLEANING

FOOD SERVICE COOK/CASHIER - WARRENSVILLE HEIGHTS CITY SCHOOL DISTRICT - WARRENSVILLE HEIGHTS

\$12.06 - \$12.79 an hour. Performs a variety of duties that support the effective delivery of quality food services. High School Diploma or GED. Meets all mandated health requirements. A clear BCI/FBI record. Ability to prepare standardized recipes using commercial kitchen equipment. Ability to comply with nutrition, health, and safety laws/regulations. Ability to accurately measure, weigh, and adjust recipe ingredients.

<https://www.applitrack.com/warrensville/onlineapp/jobpostings/view.asp?internaltransferform.Url=&category=Support+Staff&AppliTrackJobId=1522&AppliTrackLayoutMode=detail&AppliTrackViewPosting=1>

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FOOD SERVER - PICNIC HILL MARKET CAFE, INC. - SHAKER HEIGHTS

Full-time | Part-time. Following all service guidelines provided by the company, while adding your own personality to your hospitality. Serving food & alcohol safely and responsibly.

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Answering questions. Taking food and beverage orders. Delivering food and beverages. Must have a basic knowledge of dining room and service procedures and functions.

https://www.simplyhired.com/job/45qVEyREaGIKg5IbN5G5olzP-BFc1uFvMGMsAYsQmK3kGiwJybQw2w?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dmiv95ueni1a800

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HOUSEKEEPING ATTENDANT - HOLIDAY INN EXPRESS CLEVELAND AIRPORT - BROOK PARK

Part-time\$9 - \$10 an hour. You will be responsible for the cleaning of rooms on a daily basis, which includes stripping and making beds, cleaning bathrooms, dusting, vacuuming, cleaning of common areas, and moving items weighting 50 pounds or less. This position requires candidates MUST be able to work on weekends. Qualified candidates should have housekeeping experience, must be detail-oriented, must be able to pass room inspections, must have a good work ethic, must have own transportation with a valid driver's license.

https://www.simplyhired.com/job/B1cWAjfJjJntTg9pNxHqQST9cE_WZth3k-2Ahh9SAA9-O4KKSS4s7Q?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dm3dgsal2tf9800

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LINE SERVER, CASHIER, GRILL COOKS - CHIPOTLE - BEACHWOOD

\$10 - \$12 an hour. We welcome experienced restaurant professionals and novices alike. We'll provide the training you need to feel confident working at any station – grill, cashier, prep, salsa and expo. We take pride in our exceptional customer service and it's up to each of our team members to create the friendly atmosphere that our customers expect and enjoy. So, whether you have experience as a dishwasher, cashier, server, host, bartender, cook, prep cook, FOH/BOH or no experience at all, we're always looking for passionate and enthusiastic people to join our team.

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https://www.simplyhired.com/job/7OHalr45FMs0uLtuOPZR6OLnkdpcuG_7EBleOAZStDGg7Hg3dP138Q?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dljumfd72tbf801

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HIRING NEEDS - ALDI - VARIOUS LOCATIONS

Our store employees work many roles - from store associate to cashier to stocker - while providing excellent customer service. As a store employee, you're also responsible for merchandising product, monitoring inventory and keeping the store looking its best. pay increase within the first year of employment. Processes customer purchases, performs general cleaning duties, and stocks shelves and displays neatly to maximize visibility and sales. High School Diploma or equivalent and prior work experience in a retail environment preferred.

<https://careers.aldi.us/>

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GUEST SERVICE REPRESENTATIVE - MARRIOTT INTERNATIONAL, INC - CLEVELAND

Organize, confirm and process guest check-ins/ check-outs and adapt for any changes. Secure payment, verifying and adjusting billing as needed. Provide guests with room and hotel information, directions, amenities and local interests. Run daily reports, reviewing to see what needs to be communicated to the next shift's staff. Complete cashier and closing reports, counting the bank at the end of each shift securely. Accept and record wake-up calls, delivering to the right department. Communicate any emergency, lost item or theft to proper security staff and/or authorities.

<https://jobs.marriott.com/marriott/jobs/19116854?lang=en-us&src=JB-10224>

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GIANT EAGLE ACCEPTING APPLICATIONS - VARIOUS LOCATIONS - CUYAHOGA COUNTY

We are hiring full-time and part-time Team Members for a variety of positions and departments, including: Front End: Cashier, Lot Attendant, Customer Service, Eagles Nest Attendant Grocery: Stock Clerk Produce: Stock Clerk Meat, Seafood, Deli & Cheese: Sales Clerk Prepared & Gourmet Food: Sales Clerk Health/Beauty/Wellness: Stock Clerk Catering: Sales Clerk Floral: Sales Clerk GetGo & Fuel Station Attendant. Provide amazing customer service by greeting customers and ensuring that orders and requests are fulfilled to meet their expectations.

<https://jobs.gianteagle.com/job/9025670/?codes=EXT-IND>

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HIRING NEEDS - DAVES MARKETS - CLEVELAND AREA

It is satisfying to work for a company that is passionately devoted to its customers, associates, and to the communities it serves. It is equally rewarding to work for a company like Dave's that is committed to the city of Cleveland and its residents. Hiring for Bagger/Clerk, Baker, Bakery Apprentice, Bakery Sales Clerk, Cake Decorator, Cashier, Deli/Hot Food/Seafood Associates, Front End Manager, Grocery Associate, Frozen Food Dairy Associate, Meat Clerk, Journeyman Meat Cutter, Office Clerk, Porter, Product Associate, Scan Coordinator, and Receiver.

<https://www.davesmarkets.com/employment.shtml>.

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SOCIAL SERVICE/ PROFESSIONAL/ EDUCATION
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HOMELESS SUPPORT SPECIALIST - THE METANOIA PROJECT INC - CLEVELAND

Both a resume and a separate cover letter are required for applicants to be considered. The Metanoia Project is a Cleveland non-profit organization consisting of homeless advocates, outreach workers, and peers who collaborate to provide the chronically unsheltered population with the services, care, and overnight respite they deserve by meeting them where they're at.

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Play a vital role in our transdisciplinary team that works together to accommodate individuals' unique needs while providing trauma-informed hospitality and services in a flexible, compassionate, and responsible manner.

https://www.indeed.com/viewjob?alid=5cab97f76c18d076117dcbd6&from=ja%2CiaBackPress&jk=72fd51d95fcf2092&l=Cleveland%2C%20OH&q=training%20specialist&rgtk=1dvs01k1i2tkv800&tk=1dvs01k1i2tkv800&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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COMMUNITY ENGAGEMENT SPECIALIST - FAMICOS FOUNDATION - CLEVELAND

Identifying external and internal housing issues. Connecting residents with resources. Collecting, inputting, and tracking field data. Administering the City's paint program. Delivering classes and forums for homeowners and landlords. A High school diploma or GED is required; Bachelor's degree in social work, urban planning, public affairs, communications or another related field is preferred. One year of experience in community building, engagement, or serving clients in a social service environment; OR One year of paid experience in building or remodeling, contracting, building construction estimating, building inspection or building/real estate management. Salary: \$19.00 to \$19.32 /hour.

https://www.indeed.com/viewjob?alid=5cab97f76c18d076117dcbd6&from=ja%2CiaBackPress&jk=a41c0d16a134051b&l=Cleveland%2C%20OH&q=training%20specialist&rgtk=1dvs01k1i2tkv800&tk=1dvs01k1i2tkv800&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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COMMUNITY ENGAGEMENT SPECIALIST - FAMICOS FOUNDATION - CLEVELAND

Connecting residents with resources. A High school diploma or GED is required; Bachelor's degree in social work, urban planning, public affairs, communications or another related field is preferred. One year of experience in community building, engagement, or serving clients in a

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social service environment; OR One year of paid experience in building or remodeling, contracting, building construction estimating, building inspection or building/real estate management. Comfort with data collection, software and technology. A valid State of Ohio Driver's License is required. Salary: \$19.00 to \$19.32 /hour.

https://www.indeed.com/viewjob?alid=5cab97f76c18d076117dcbd6&from=ja%2CiaBackPress&jk=a41c0d16a134051b&l=Cleveland%2C%20OH&q=training%20specialist&rgtk=1dvchtdkd3nir805&tk=1dvchtdkd3nir805&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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DIRECT CARE-DAY PROGRAM - PHOENIX RESIDENTIAL - WARRENSVILLE HEIGHTS

Full-time\$10 - \$12 an hour. Excellence through Team Work! Grand Manner is a social service Agency, serving individuals with Intellectual and/or Developmental Disabilities in Cuyahoga County. Are you looking for a unique opportunity to make a difference in the lives of others? No experience necessary-we train! Our day program staff provide transportation services, as well assist people with disabilities with daily living skills. Group home/healthcare background, and Job coaching experience is a plus. We require: 18 years of age and older, H.S. Diploma or GED, Clean criminal background, Valid Ohio Driver's License with 4 points or less.

https://www.simplyhired.com/job/eDR7pQItm8ixRaskxiEsUInA-pHfLUfMrd3BFy-SFcqf86T8LlO85w?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dq4cq0bt39tr800

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EDUCATION TRAINER & FACILITATOR - YOUTH OPPORTUNITIES UNLIMITED - CLEVELAND

\$45,000 - \$56,000 a year. Education Trainer & Facilitators take full responsibility and ownership of the planning, teaching, facilitating, and coordinating several classes and training sessions. Classes focus on job readiness, life skills, workforce development training, and encouraging career exploration. Bachelor's Degree in Education, Learning & Development, Communications,

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or other related field. At least 2 years of teaching at-risk youth and young adults.

https://www.simplyhired.com/job/hU25PiTyPX57iSyfrcA32PS0L0-9wj4dj4DYv9Wn2N9Z_QCp34HeGg?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dlk35to23d5j801

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CHILD CARE ADMINISTRATOR - TINY FOOTPRINTS CHILD ENRICHMENT CENTER - CLEVELAND

\$10 - \$12 an hour. Child Development Associate Certification. Professional Development Assistance. 2 or more years' experience. Ability to schedule, manage staff. Associate or CDA level 4 and up.

https://www.simplyhired.com/job/PUgWMQrZHvW8ENrDq-ukdVfMo7y2Icp0yz9uDZMkFREJf4fPNDTTiw?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dl1vileh3d35800

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MANUFACTURING/TRADES/GENERAL LABOR

CNC PROGRAMMER - VOSS INDUSTRIES - BEREA

CNC Programming of Okuma and Mazak mills and lathes. Must have G coding experience. Computer Numerical Control (CNC) machines include, milling, turning, boring, facing, and threading metal parts to required dimensions. Reads and interprets work instructions and parts specifications for accuracy. Applies knowledge of the working properties of materials with CNC programming understanding to design and carry out the operations needed to make machined products that meet precise specifications. Tests programs for accuracy. One-year certificate from college or technical school; or three to five years related experience and/or training; or equivalent. combination of education and experience.

<http://vossind.com/careers.html>

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PRODUCTION SUPERVISOR (2ND SHIFT) - NESTLE - CLEVELAND

To ensure employee safety, product quality and asset performance while delivering on time the shift/line/area production plan. You will manage a team of approximately 30 employees. Leadership of people includes participating in the hiring process, employee on-boarding, performance management and corrective action. Dedicated partnership with other groups on site and within NUSA to ensure that their area and people are fully aligned with the organization.

<https://www.nestleusacareers.com/job/10110445/production-supervisor-2nd-shift-cleveland-oh-cleveland-oh/>

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PRODUCTION TECHNICIAN - NORTH COAST COMPOSITES - INDEPENDENCE

\$13 an hour. · High School Education. A good job for someone just entering the workforce or returning to the workforce with limited experience and education. Looking for a fresh/new start or career in a new field? North Coast Composites (NCC) is a rapidly growing company in the Aerospace industry. We are in immediate need of self-motivated individuals willing to learn the necessary skills to enter the world of Composites. Have mechanical aptitude. Are able to read and follow written and verbal directions. Have excellent communication skills. Have good manual dexterity. Are able to use basic hand tools.

https://www.simplyhired.com/job/KLUgHII6ykhIKWiu4vDMmBv20LnDt3dGm-evJJ7GZIO4XmpVR28PIQ?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dr86q13l3gr1800

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CONSTRUCTION TRAFFIC CONTROLLER/ENTRY LEVEL - AREA WIDE PROTECTIVE – INDEPENDENCE

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10.50/HR. Part-time. Facility is located in Bedford but you will be required to work in the surrounding areas around where you are located. Set up a safe work zone. Use stop and slow paddles to control the flow of traffic. Driver's License required with a motor vehicle report that meets AWP company guidelines to be considered for promotions. Comfortable standing 8-12 hours and lifting 40-60lbs. Comfortable working around a high volume of fast-moving traffic. This is an outdoor position and you will work in all weather conditions.

https://www.simplyhired.com/job/6QWsFFq6cI-EIRPa9nvaDYrnkBzPJd0n4x0wz7NUxxp8mc-ESIfwWw?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dq1itic0390k800

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PAPER CUTTER, SHEETER OPERATOR - APEX PAPER BOX CO. - CLEVELAND

\$11 - \$15 an hour. *We will train the right individual.* Ability to read, write, speak and understand English. Knowledge of basic math skills, including calculation of decimals and fractions. Must be able to use a ruler and calculator. Set up cutter machine using the job ticket instructions. Set automatic cutting program into machine. Operate paper cutter. Perform preventative maintenance. Use lift-truck to carry pallets with blank stock and printed paper.

<http://www.boxit.com/default.htm>

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PRODUCTION WORKER - BNEXT DESIGN AND AWNING - CLEVELAND

\$8 - \$11 an hour. NO experience required. Flexible schedule. Good job for someone just entering the workforce or returning to the workforce with limited experience and education. to applicants under 18 years old, provided it is legally allowed for the job and location.

https://www.simplyhired.com/job/FTqnFDcVyaSW-ckeF2R_RGVVu4mEjyIs4mc3Gu438bXOtf5Z1Nkaw?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1djeit3lgnuv800

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EXPERIENCED DOUBLE DISC GRINDER/ MACHINIST - UNIVERSAL GRINDING CORPORATION – CLEVELAND

\$15 - \$18 an hour. Immediate opening for EXPERIENCED double disc (disk) rotary grinder (preferably a Gardner or Besly). No less than 2 years' experience, as this is not a training position. Operator must be able to set up the machine and be comfortable shop math. Candidate will be drug tested for hiring process. Full-time: \$15.00 to \$18.00 /hour.

https://www.simplyhired.com/job/eRBLPMfEtwyWnaFj1EDBEC_PhWJTE4nr8AU8oq5mcfFE2-ZSZfFdg?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dj9apv8h2te1800

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TRANSPORTATION/WAREHOUSE/DISTRIBUTION
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FOOD DELIVERY DRIVER - THE CUYAHOGA GROUP - CLEVELAND

This individual will be responsible for the delivery of food to designated Dining Units in a timely manner. Retrieves product from designated branch for delivery. Delivers food at designated locations at specified times. Loads and unloads vehicles. Food service and cashier duties. Valid Driver's License Required. High school diploma or general education degree (GED); or equivalent combination of education and experience. Salary: \$14.00 /hour

https://www.indeed.com/viewjob?adid=276635836&cmp=The-Cuyahoga-Group&from=iaBackPress&jk=6607e9eec5610b90&pub=e4ea14867e765046&sjdu=QwrRXKrqZ3CNX5W-O9jEvW_54W2KhRGdsDhrKEitEs_yAoATLIaR2ZWhRKvkl-qDv5SJJ0MUihvgEeVKPmWgww&t=Food%20Delivery%20Driver&tk=1e0dun51o3nhi802&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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**WAREHOUSE STAFF/FORKLIFT OPERATOR - C&Y GLOBAL INC. --
BRATENAHL**

Entry Level Position. \$24,000 - \$33,000 a year. We currently have a physically demanding position in our Warehouse which requires physical labor and handling of metal materials, as well as Bobcat and Forklift proficiency and the ability to withstand the elements. Verifies items. Inspects condition of items. Physically Load and Unload scrap metal materials. Sort scrap metal materials. Operate forklift and bobcat. High School Diploma or Equivalent, plus minimum 2-3 years Construction experience.

https://www.simplyhired.com/job/rMM83KFWQ9OSnG7ggOIWuAr37NPNbnl1s6yHl-wy89d_7JzqPvqmFg?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1e0aep7qe2sjl800

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STORE DRIVER - AUTOPART INTERNATIONAL - NORTH RANDALL

Entry level store position capable of supporting delivery of parts to commercial customers. The role has the responsibility to deliver parts to our commercial customers and assist with task and inventory processes in the store. This position can be part time or full time and must be fleet safety certified. Safely deliver parts to customers as needed. Pick and stage parts for customer orders. Daily collection of credit accounts. Certificates, Licenses, Registrations. Must have a valid driver's license and be fleet safety certified.

<https://www.advanceautoparts.jobs/en-US/job/-/J3W12M6JHM7ZD4RYM8B>

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**ORDER PULLER/FORKLIFT OPERATOR - BOXIT CORPORATION -
CLEVELAND**

Starting rate: \$13.68 / hr., based on experience, plus monthly increases/incentives. Must be able to load and unload trucks in a safe efficient manner. Possess the ability to pull and prepare orders accurately for shipments. Minimum of 1-year Forklift experience, certification is a plus! Job

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www.ceogc.org

Type: Full-time. Salary: \$13.68 /hour. High school or equivalent. Forklift Certified. Driver's License.

<http://www.boxit.com/default.htm>

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RECEIVING & SHIPPING WAREHOUSE ASSOCIATE - DEAN SUPPLY CO. - CLEVELAND

The ideal candidate has good computer skills, learns quickly, and thrives working in a fast-paced team environment. At least 2-years' experience with pick/pack/ship operations using FedEx, UPS Worldship and USPS ShipStation. Contribute to Dean Supply's daily inbound and outbound warehouse operations. Accurately and efficiently process orders, pick and pack items for shipment. Operate a hand-truck, and pallet-jack to move heavy freight (forklift certified is a plus) Valid Driver's license (potential to substitute for or become a route driver). Full-time. \$12.00 to \$16.00 /hour. Shipping & Receiving: 2 years (Required).

https://www.indeed.com/viewjob?alid=573d2a92e4b0ca9c4d4840e0&from=ja%20CiaBackPress&jk=9cc5d9413538d9f1&l=cleveland%20C%20ohio&q=customer%20service%20retail&rgtk=1dvmd0v8eo32s801&tk=1dvmd0v8eo32s801&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails

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WAREHOUSE ORDER SELECTOR - HARVEST SHERWOOD FOOD DISTRIBUTORS - MAPLE HEIGHTS

Full-time: \$21,000 - \$30,000 a year. High School Diploma or GED. As an entry level employee at Harvest-Sherwood Food Distributors your primary job responsibilities will be reading order labels and picking orders assigned to you by your supervisor. You will be trained and certified to operate stand-up tow motors and pallet jacks. Select pallets, cases and/or bags of dry or frozen goods to fill customer orders from multi-level rack storage systems. Manually load items on pallets, move to the loading dock staging area with an electric pallet jack, shrink wrap and label items. Label and ready the order for shipment.

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https://www.simplyhired.com/job/A66MCj6sB-bH4wbxYXSro36cWabKXJ-sRXBVKGht8maXpDBgXT-ALw?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dumupsud390k800

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PICKER/PACKER (7:30 AM - 4:00 PM) & (10:30 PM - 7:00 AM)/ENTRY LEVEL - AMERIMARK DIRECT - BEREA

Full-time \$10 - \$12 an hour. High School Diploma or GED. Driver's License. Take a cart around the warehouse with individual boxes on them to complete pick sheet by verifying location of merchandise and matching pick ID numbers until orders are complete. Take cart to packing station once order picking is complete. Packing Associates confirm the invoices are complete and packs in the appropriate packaging for the order and prepare for shipment. Work from a pick order sheet with customer orders.

https://www.simplyhired.com/job/3eFwB1A8wzzxnI1kCHObbR7Tg1qRXfi5ftpGj98QyvZ-q4lQXBAEtw?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dukbs1gt3gr1801

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DELIVERY SERVICE REPRESENTATIVE (EVENT CONSTRUCTION) \$15/HOUR - AABLE RENTS - CLEVELAND

\$15 an hour. Delivery Service Representative/Box Truck Driver (\$15/hour). CDL Class B Driver (\$18/hour). Reliable delivery, placement, and installation of tents, stages, flooring, tables, chairs, and other event rental products. Strong ability to provide service and interact with clients in a professional and courteous way. Must be flexible to work various hours including some weekends. Ability to safely operate a 26' box truck. CDL Class B Preferred. Will train box truck operation to strong service candidates with limited driving experience. Tow motor and lift truck experience. Must have valid Driver's License and clean driving record. Must pass DOT physical and have a valid DOT card.

[visit www.aablerents.com/careers](http://www.aablerents.com/careers) for more information

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ADMINISTRATIVE/WAREHOUSE ASSISTANT - THE JOSEPH M. STERN COMPANY - CLEVELAND

The Joseph M. Stern Company is an E-Commerce Wholesale and Retail Store. Must have reliable transportation, a valid Ohio driver's license and an acceptable driving record. High school diploma is required, Bachelor's preferred. Experience using Microsoft Office. Ability to learn how to use Shopify software and Quickbooks Online. Answer and route phone calls. General filing. Print and prepare all shipping labels and customer orders. Fill orders for customers. Monday-Friday, 8:00am-5:00pm. \$13.50 /hour.

https://www.simplyhired.com/job/i7XectrjJIYOQrA873qt4f-fqABu-HM_3MZXXx8tQ3Whqrc3EFHsng?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dq6svmr0383f800

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BUS OPERATOR/FULL & PART-TIME - RTA - CLEVELAND

Functions as a Customer Service Ambassador for RTA by providing safe, efficient, and quality transportation service to customers. Must have a high school diploma or G.E.D. equivalent. Applicants must be at least 19 years of age, have a minimum of three (3) years driving experience and at least two (2) years of customer service experience. Applicants who successfully pass the selection process who do not have a permanent or temporary CDL may be offered a position, contingent on obtaining the temporary CDL permit during training. Training Wage \$12.50; Wage Rate after training: \$17.21 hourly, plus wage rate increases up to \$28.68 after six years of full-time equivalent services.

<http://www.riderta.com/careers>

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JOB FAIRS/RECRUITMENTS/HIRING EVENTS

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ALL DEPARTMENTS HIRING - SOUTHWEST GENERAL HOSPITAL - MIDDLEBURG HEIGHTS

SW General Hospital Winter Open House for ALL Departments. Join us at our Winter Open House on Saturday February 15th from 10:00 am to 12:00 pm. Visit us in the main corridors of the hospital on the first floor. Parking is located in Parking Lot C. Enter through the D entrance and you will easily find us. Please bring an updated resume.

Register at <https://research.zarca.com/r/CKMXZK>

Southwest General Health Center

18697 Bagley Road

Middleburg Heights, Ohio 44130

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HIRING EVENT! PART TIME CAR WASHER - ENTERPRISE HOLDINGS - CLEVELAND HOPKINS AIRPORT

Full-time | Part-time \$12 an hour. Interviews and Offers on the spot! Clean all exterior and interior windows and mirrors and vacuum interior, floor, seats, ashtray and trunk. Drive the vehicle from drop off point to service area; drive vehicle through car wash and to ready line as necessary. Refuel the vehicle and log identification number with fuel needed and mileage. Must have a valid driver's license with no more than 2 moving violations and/or at-fault accidents on driving record in the past 3 years.

Interviews will take place on Saturday, February 15th from 9:00am-4:00pm

at the Cleveland Hopkins Airport at: 18809 MAPLEWOOD AVE, CLEVELAND, OH 44135

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JACK THISTLEDOWN OPEN INTERVIEWS – NORTH RANDALL

Candidates should report to the 6th floor. BRING: Valid ID & Resume.

POSITIONS: Paramedic PT & Security Officer PT or FT

OPEN INTERVIEWS next Thursday for Paramedics and Security Officers!

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(216) 651-5188
www.ceogc.org

Date: Thursday 2-13-20
TIME: 3:00pm to 7:00pm
LOCATION: JACK Thistledown Racino
21501 Emery Road, North Randall, OH 44128

APPLY PRIOR TO EVENT: www.JACKentertainment.com/careers
CONTACT: Joan Fisher / HR Recruiter with questions
Joanfisher@JACKentertainment.com
216-438-6813

**CAR WASHER - ENTERPRISE HOLDINGS - CLEVELAND HOPKINS
AIRPORT**

Full-time | Part-time \$12 an hour. Interviews and Offers on the spot! Clean all exterior and interior windows and mirrors and vacuum interior, floor, seats, ashtray and trunk. Drive the vehicle from drop off point to service area; drive vehicle through car wash and to ready line as necessary. Refuel the vehicle and log identification number with fuel needed and mileage. Must have a valid driver's license with no more than 2 moving violations and/or at-fault accidents on driving record in the past 3 years.

18809 Maplewood Ave, Cleveland , OH 44135
February 15, 2020
9:00 AM - 3:00 PM
216-777-8179
<https://jobseeker.ohiomeansjobs.monster.com>

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CATHOLIC CHARITIES
Diocese of Cleveland

EMPLOYMENT AND TRAINING



**JOIN US FOR A VETERANS JOB
HIRING EVENT!**



Are you looking for a NEW opportunity in the NEW year? Meet us here at St. Philip Neri Family Center for this awesome HIRING EVENT featuring employers with great opportunities.

Customer Service * Manufacturing * Transportation * Security * Janitorial * Warehouse * Maintenance etc.

How do you become involved?

- Pre-register: www.ccdocle.org/events/veterans-job
- Attend the Informational Session at 9:30am day of the event
- Event will start promptly at 10am

February 18, 2020
10:00 am – 12:00 pm
St. Philip Neri Family Center
799 E. 82nd Street
Cleveland, Ohio 44103
(216) 426-9870

Pre-registration encouraged

www.ccdocle.org/events/veterans-job

To learn more, call (216) 426-9870 ext. 24 or visit
www.ccdocle.org/events/veterans-job

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COMMUNITY SERVICES DEPARTMENT • WORKFORCE DEVELOPMENT

RECRUITMENT HIRING DAY



WEDNESDAY, FEBRUARY 19
10AM - 2PM

IMMEDIATE SECURITY JOBS AVAILABLE
THROUGHOUT CUYAHOGA COUNTY

UNIFORMED OFFICERS • HEALTHCARE OFFICERS
SUPERVISORY ROLES • LOBBY AMBASSADORS

BRING RESUME • DRESS PROFESSIONALLY FOR ON THE SPOT INTERVIEWS

1801 SUPERIOR AVENUE, SUITE 400 | CLEVELAND, OH 44114
(ENTER AT EAST 21ST STREET | 4TH FLOOR)

FOR MORE INFORMATION CONTACT WORKFORCE DEVELOPMENT 216-651-5188 EXT.638
LEARN MORE ABOUT CEOGC OPPORTUNITIES & RESOURCES AT THIS EVENT OR VISIT US AT CEOGC.ORG

PRE-REGISTER AT CEOGC.ORG/ALLIED_HIRINGEVENT